

PIKE COUNTY WATER & SEWERAGE AUTHORITY
Regular Meeting
Minutes
January 19, 2011

The Pike County Water & Sewerage Authority held its regular monthly meeting on January 19, 2011, at 8:30 a.m. in the boardroom of the Authority's Building at 94 Gwynn Street, Zebulon, Georgia. Members present were: Tom Lacey, Chairman, presiding; David Brisendine; Steve Brown; Tom Burnsed and Mark Whitley.

Also present were: Donna Pearson, Office Administrator, David Neikirk, Southern Rivers Energy Staking Engineer and Yvonne Langford to record the minutes.

Mr. Lacey called the meeting to order.

AGENDA

Mr. Whitley made a motion to approve the agenda as published. The motion carried on a second by Mr. Brisendine with Mr. Brisendine, Mr. Brown, Mr. Burnsed, Mr. Lacey and Mr. Whitley voting for the motion.

MINUTES

The minutes of the December 15, 2010 meeting were approved on a motion by Mr. Whitley and a second by Mr. Brisendine with Mr. Brisendine, Mr. Brown, Mr. Burnsed, Mr. Lacey and Mr. Whitley voting for the motion.

FINANCIAL REPORT

Mr. Whitley gave the financial report noting nothing of significance.

MOTION

Mr. Brown made a motion to approve the financial report. The motion passed on a second by Mr. Burnsed with Mr. Brisendine, Mr. Brown, Mr. Burnsed, Mr. Lacey and Mr. Whitley voting for the motion.

CALDWELL TANK REPAIRS

Ms. Pearson said she is waiting on the next water bill to determine what the increased water usage was due to the tank repairs. She will write a letter to Caldwell Tank regarding the money they owe for this additional water usage.

STANDARD OPERATING PROCEDURES MANUAL

Mr. Lacey said the members had been furnished a copy of the Standard Operating Procedures Manual a few weeks ago to review. He asked whether or not there is anything the members need to discuss and if not they need to be approved.

MOTION

Mr. Brisendine made a motion to accept the Standard Operating Procedures Manual. The motion passed on a second by Mr. Burnsed with Mr. Brisendine, Mr. Brown, Mr. Burnsed, Mr. Lacey and Mr. Whitley voting for the motion.

USDA

Mr. Lacey stated that Southern Rivers Energy will provide single-phase service to the well site on Shackelford Road. Mr. Neikirk stated that Southern Rivers Energy will upgrade the line for potential three-phase service at some as yet unknown future date.

Mr. Lacey and Kurt McCord met with Bill Sawyer, County Manager, regarding what the county could do to help with this project. Mr. Sawyer wants a detailed plan for the project and wants the right of way from Mr. Gore. Mr. Sawyer will take the plan and organize everything and he wants everyone involved to have a pre-construction meeting. He said the county will move the dirt at no charge.

Mr. Lacey said he had talked to Mr. Gore about the dirt and he will allow the Water Authority to have dirt on his property for \$5.00 per yard. He will do the loading.

Discussion was held and the members felt it was not a bargain. No other options were offered.

Mr. Lacey asked Mr. Neikirk how much a security light would be for the building. Mr. Neikirk said a normal, 100 watt, high pressure, sodium light is \$10 per month, flat fee. If the light goes out they fix it.

Mr. Lacey said the engineer advises that all the plans will be ready to put out for bid before the end of the month.

EPD has not issued the final permit.

Mr. Lacey called attention to the concept plan and asked the members if they had any comments. Mr. Burnsed asked why so much stone was being used. The plans show 18" of rock. A lengthy discussion was held regarding the amount of rock that was being used. There was some concern regarding whether or not any gravel was needed. It was noted that there was a second plan indicating 6" of rock and the members were uncertain which plan was the correct plan. Mr. Lacey contacted Mr. McCord by telephone and asked about the rock. Mr. McCord said they had a set of plans that had all the details. Discussion continued regarding the amount of fabric and gravel is needed. It was decided to have a workshop to review the plans when they are received.

MOWING CONTRACT WITH SPIRIT FILLED AQUA PIPELINES

Mr. Lacey said the grass had grown up at the tank site and it is going to need to be cut. Discussion was held regarding whether or not it could be sprayed. Ms. Pearson said if it can be sprayed then Mr. Huckaby would be able to spray the area. It would be less expensive to spray the area two or three times a year rather than having to cut. Further discussion was held regarding the maintenance of the tank site.

Mr. Neikirk left the meeting at this time.

EPD SANITARY SURVEY

Mr. Lacey said when the survey visit was done by the EPD they reviewed the site and some deficiencies were noted. EPD will be returning for a follow-up regarding whether corrective measures have been taken. There are some things that need to be done before that visit. There is some cleanup that needs to be done. You cannot spray the well site

area. It is going to require hand work to clean the area. There are some trees that are going to have to be removed. Ms. Pearson is going to contact Chris McLemore to get a quote from him to complete the work. It was decided to authorize the work if it can be completed for a cost of no more than \$300.00.

MOTION

Mr. Brisendine made a motion to authorize the work to clean up the area around the well site if the quote is no more than \$300.00. The motion passed on a second by Mr. Brown with Mr. Brisendine, Mr. Brown, Mr. Burnsed, Mr. Lacey and Mr. Whitley voting for the motion.

Mr. Lacey said there will be a meeting on January 26, 2011 at 9:00 a.m. for the final plan review. Ads will be placed in the Pike County Journal and Reporter for four weeks February 2, 2011 through February 23, 2011. Public bid opening on March 9th with bid awarded on March 16th at the regular meeting.

SNOW AND ICE POLICY

Mr. Lacey said the Water Authority needs to adopt a work policy on days when there is ice and snow. The Authority should probably purchase chains for the truck. Consideration should be given to authorize the operator to take the truck home when bad weather is predicted. He further said he felt one of the board members should make the decision regarding whether or not the operator will take the truck home. The policy needs to include authorization for the office administrator to work from home to handle messages and e-mails when travel to the office is hazardous.

Discussion was held and it was decided the chairman would be the appropriate party to contact and if he is not available then contact should be made to another board member. Ms. Pearson will draw up a proposed policy and it can be discussed for approval at the next meeting.

ELECTION OF OFFICERS

It was noted that it was time for the election of officers for 2011.

MOTION

Mr. Brisendine made a motion to elect the same officers that served during the past year. The motion passed on a second by Mr. Brown with Mr. Brisendine, Mr. Brown, Mr. Lacey and Mr. Whitley voting for the motion and Mr. Burnsed abstaining.

ADJOURN

Mr. Brisendine made a motion, seconded by Mr. Brown, to adjourn the meeting. The motion passed with Mr. Brisendine, Mr. Brown, Mr. Burnsed, Mr. Lacey and Mr. Whitley voting for the motion.

Thomas M. Lacey – Chairman

Yvonne M. Langford - Recorder