

PIKE COUNTY WATER & SEWERAGE AUTHORITY
Regular Meeting
Minutes
December 21, 2011

The Pike County Water & Sewerage Authority held its regular monthly meeting on December 21, 2011, at 8:30 a.m. in the boardroom of the Authority's Building at 94 Gwynn Street, Zebulon, Georgia. Members present were: Tom Lacey, Chairman, presiding; Tom Burnsed; Larry Lynch and Mark Whitley. Steve Brown was not present.

Also present were: Donna Pearson, Office Administrator; Scott Huckaby, System Operator and Yvonne Langford to record the minutes.

Mr. Lacey called the meeting to order.

AGENDA

Mr. Burnsed said he would like to amend the agenda to include, under new business, a vote of confidence for the reappointment of the Chairman for an additional term.

MOTION

Mr. Lynch made a motion to approve the agenda with the amendment to include a vote of confidence under new business. The motion passed on a second by Mr. Burnsed with Mr. Burnsed, Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion.

MINUTES

Mr. Lynch made a motion to approve the minutes of the November 16, 2011 meeting. The motion passed on a second by Mr. Whitley with Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion and Mr. Burnsed abstaining because he was not present.

FINANCIAL REPORT

Mr. Whitley gave the financial report noting nothing of significance.

MOTION

Mr. Burnsed made a motion to approve the financial report. The motion passed on a second by Mr. Lynch with Mr. Burnsed, Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion.

USDA PROJECT

Mr. Lacey said there is a problem with completion of the new well site. The project was scheduled to be completed by early December. Mr. Davidson was made aware that USDA required the project to be complete by the end of the year to receive the grant funds. The workshop was set for December 20, 2011 to review the completed project. The workshop had to be cancelled because the electrician had not completed his work. It will only take him one day to complete the electrical work. Everything else is finished and looks great. USDA has declined to extend the grant funds beyond December 31, 2011. If the work is not completed the Authority stands to lose \$65,000 in grant funds. Mr. McCord is working to have the project completed. Mr. Davidson, by the contract, has until sometime in January to complete the work but he had agreed that it would be finished by early December. Discussion was held and Mr. Lacey said he feels they will be able to work out something but there is no guarantee. There are plans to meet on

December 27, 2011 for the inspection. Mr. Whitley has known Mr. Davidson for a long time and will go by to see him to determine if something can be worked out. It was decided to include a special called meeting at the well site during the workshop.

BROWN STATION

Ms. Pearson said the Water Authority received a letter from Jeff Hall at 23 Austin Drive. The letter is a detail of their complaints regarding the quality of the water and a request for a credit for the current bill and for future bills. Discussion was held regarding how this water issue had occurred and what would be appropriate. It is felt the issues regarding these problems have been corrected.

Discussion was held regarding what should be done for Mr. Hall. The members were concerned regard setting a precedent. It was suggested the Water Authority could provide a supply of Iron Out to the customers that had complaints. It was decided that a gallon limit of a certain amount would be the appropriate if they can provide proof of damage.

MOTION

Mr. Lynch made a motion to authorize a 1000 gallon credit to the households in Brown Station for the month of January if a complaint is received.

Mr. Whitley expressed concern that a credit will be automatically issued when someone calls with a complaint. All complaints might not warrant a 1,000 gallon credit.

Ms. Pearson suggested that when she receives a complaint she will file a report and Mr. Huckaby will investigate the complaint. Mr. Whitley said if Mr. Huckaby is going to investigate the complaint he would be satisfied that he has the experience to judge whether or not the credit is appropriate. He feels the complaint has to be received in the same billing cycle.

MOTION

Mr. Lynch revised his motion to authorize a 1000 gallon credit to the households in Brown Station that complain regarding water quality provided Mr. Huckaby investigates and determines the complaint is appropriate. The complaint must be received in the current billing cycle. The motion passed on a second by Mr. Whitley with Mr. Burnsed, Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion.

HOLIDAY HOURS

Mr. Lacey said the Water Authority has been following the Pike County Holiday schedule. Additionally, the Water Authority has been closing the week between Christmas and New Year and allowing Ms. Pearson to work from her home checking for telephone messages and checking e-mails. The message on the telephone is changed, a sign is posted on the door and UPS shipments are delivered next door. Discussion was held regarding having only Ms. Pearson to handle the day to day operation services for the Water Authority and the only vacation she has is at this time of the year. There is very little activity between Christmas and New Year's. It is cost effective for the Water Authority to be able to handle closing in this manner.

MOTION

Mr. Burnsed made a motion to close the Pike Water Authority between Christmas and New Years and allow the Office Administrator to work from home. The motion passed on a second by Mr. Lynch with Mr. Burnsed, Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion.

LETTER OF CONFIDENCE

MOTION

Mr. Burnsed made a motion to send a Letter of Confidence to the Pike County Commission for the re-appoint of Mr. Lacey for another term on the Pike County Water Authority. The motion passed on a second by Mr. Whitley with Mr. Burnsed, Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion.

SYSTEM OPERATOR – Scott Huckaby

Mr. Huckaby said the system is working well. He reminded the Authority members that when the new well goes online his hours will increase. He speculated on whether or not the budget was such that an increase in compensation could be considered. It will probably increase his workday by one hour which represents an increase of 28 hours.

The Authority members acknowledged that there would be additional time involved and that additional compensation would be appropriate. Discussion was held regarding what would be appropriate. It was decided to research the current compensation and hours involved and discuss at the January meeting.

MOTION

Mr. Burnsed made a motion to have the inspection at the well site at 10:00 a.m. on December 28, 2011 and have a called meeting following the inspection. The motion passed on a second by Mr. Whitley with Mr. Burnsed, Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion.

Mr. Lynch said at the last meeting he was requested to investigate whether or not the cities in Pike County that have water departments would be interested in discussing a combined water authority. He started with the Mayor of the City of Zebulon and he was interested. It is going to take a long time to work through the integration of all of the systems. The best opportunity for “survival” will be the combined operations for all of the cities.

ADJOURN

Mr. Burnsed made a motion, seconded by Mr. Lynch, to adjourn the meeting. The motion passed with Mr. Burnsed, Mr. Lacey, Mr. Lynch and Mr. Whitley voting for the motion.

Thomas M. Lacey – Chairman

Yvonne M. Langford - Recorder