

2019 MEMORANDUM OF UNDERSTANDING
BETWEEN PIKE COUNTY, J. JOEL EDWARDS PUBLIC LIBRARY OF PIKE COUNTY
AND FLINT RIVER REGIONAL LIBRARY SYSTEM

WHEREAS, Pike County, a political subdivision of the State of Georgia, employs and provides the employees that work at the J. Joel Edwards Public Library of Pike County (hereinafter referred to at times as the Pike County Library). In connection with such employment, Pike County handles all personnel issues related to the employees working at the Pike County Library, including but not limited to the administration of said employees such as hiring, reviews and evaluations, disciplinary actions, promotions and accommodations, and termination. Pike County also administers the payroll, benefits and human resource needs of the employees of the Pike County Library;

WHEREAS, the J. Joel Edwards Public Library of Pike County is a member of the Flint River Regional Library System. The purpose of the Pike County Library is to offer a full program of public library services to all citizens in Pike County, which include, but are not limited to, the effective administration of library materials and information, the fostering of public awareness regarding the services and needs of the library, and to encourage and receive gifts, donations, endowments and bequests for the benefit of the library;

WHEREAS, the Flint River Regional Library System is one of the regional library systems of the Georgia state library system. The purpose of the Flint River Regional Library System is to offer a full program of public library services to all citizens in the participating counties; which includes, but is not limited to, providing for the educational, informational and recreational needs of the citizens by acquiring and purchasing library materials; circulating the materials; establishing and developing libraries; building a reference collection adequate to provide current and reliable information; and, promoting the use of library resources by means of instruction, library centered programs, exhibits and other public relations media; and,

WHEREAS, Pike County, the J. Joel Edward Public Library of Pike County, and the Flint River Regional Library System desire to enter into this memorandum of understanding in an effort to clarify the respective roles of each entity related to the operation of the Pike County Library.

WHEREFORE it is hereby understood by the undersigned entities as follows:

I.
RESPONSIBILITIES OF PIKE COUNTY

A.
PERSONNEL

Pike County will provide the employees that will work at the Pike County Library. As employees of Pike County, each employee shall come under the authority of the Pike County Manager and

the policies of Pike County, including but not limited to, the Personnel Policy of Pike County, currently codified as Chapter 36 in the Code of Pike County, Georgia.

Currently, Pike County employs a library manager that will assist with the day to day operation of the Pike County Library, including the supervision and direction of the other employees working at the Pike County Library. The library manager will be subject to the direction, control and authority of the Pike County Manager (similar to the department heads of Pike County). Under the direction, control and authority of the Pike County Manager, the library manager will serve as the liaison between Pike County, the Pike County Library and the Flint River Regional Library System.

B.

PAYROLL AND HR ADMINISTRATION

Pike County will be responsible for the administration of the payroll of the employees that work at the Pike County Library; and, for the administration of human resources such as benefits.

C.

BUDGETS

Pike County will budget for the employees that will work at the Pike County Library in each annual budget of Pike County. Pike County will also consider and provide annual budget allocations, within budgetary constraints, to the Pike County Library to help fund the purposes and activities of the Pike County Library.

D.

FACILITIES

Pike County will provide for the maintenance, within budgetary constraints, of the J. Joel Edwards Public Library.

II

RESPONSIBILITIES OF THE J. JOEL EDWARDS PUBLIC LIBRARY OF PIKE COUNTY

A.

PURPOSE

The purpose of the J. Joel Edwards Public Library of Pike County is to offer a full program of public library services to all citizens in Pike County, which include, but are not limited to, the effective administration of library materials and information, the fostering of public awareness regarding the services and needs of the library, and to encourage and receive gifts, donations, endowments and bequests for the benefit of the library.

B.

MEMBER OF THE FLINT RIVER REGIONAL LIBRARY SYSTEM

The Pike County Library is a member of The Flint River Regional Library System. Such membership is regulated by State law, the Charter and By-Laws of the Flint River Regional Library System, and the Charter and By-Laws of the Pike County Library.

C.

THE PIKE COUNTY LIBRARY BOARD

The Pike County Library Board provides oversight to the J. Joel Edwards Public Library of Pike County and serves as an advisory Board to the Flint River Regional Library System to assist with the provision of a full program of public library services to the citizens of Pike County. The Pike County Library Board shall provide the services required pursuant to state law for such local county Boards as well as pursuant to its Charter and By-Laws. In addition, the oversight by the Library Board will be in accordance to the rules, regulations, policies and procedures of the Georgia and Flint River Regional Library system(s). Such requirements include, but are not limited to, the preparation and filing of reports and budgets with the Executive Director of the Flint River Regional Library related to the operation of the Pike County Library.

D.

LIBRARY SERVICES

In short, it is understood by the parties that the Pike County Library Board will provide oversight, direction, advice and recommendations regarding the provision of library services to fulfill the stated purposes of the Pike County Library and the Flint River Regional Library System. As stated, however, such oversight, advice and recommendations shall be related to the provision of library services and shall not include the oversight of the Pike County employees working at the Library.

III.

RESPONSIBILITIES OF THE FLINT RIVER REGIONAL LIBRARY SYSTEM

A.

PURPOSE

The Flint River Regional Library System is one of the regional library systems of the Georgia state library system. The purpose of the Flint River Regional Library System is to offer a full program of public library services to all citizens in the participating counties; which include, but are not limited to, providing for the educational, informational and recreational needs of the citizens by acquiring and purchasing library materials; circulating the materials; establishing and developing libraries; building a reference collection adequate to provide current and reliable information; and, promoting the use of library resources by means of instruction, library centered programs, exhibits and other public relations media.

B.
OVERVIEW OF SERVICES

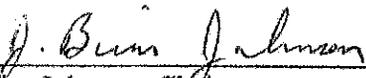
The Flint River Regional Library System provides to its members the following services: administrative services, business services; IT services; Technical Services (PINES); and, public and outreach services. The responsibilities of the Flint River Regional Library System to its respective members is governed by State law, the Charter and By-Laws of the Flint River Regional Library System, and other applicable rules, regulations and policies of the state regional library system. An overview of the services provided by the Flint River Regional Library System is attached hereto as Exhibit A.

IV.
MISCELLANEOUS

The respective parties to this Memorandum of Understanding (MOU) understand that this document is intended to clarify the respective responsibilities and roles of each entity with respect to the operation of the Pike County Library. The parties further understand that this MOU is a good faith gesture by the undersigned entities in an effort to effectuate the stated purposes of the Pike County Library and the Flint River Regional Library System

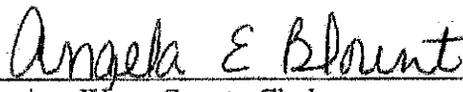
So understood and executed by the parties as follows:

By Pike County:



J. Blair Johnson, Chairperson

Attested to by:



~~Jo Ann Wrye, County Clerk~~
Angela E Blount

(SIGNATURE CONTINUE ON FOLLOWING PAGE)

By the J. Joel Edwards Public Library of Pike County:

Audrey Lanier
Audrey Lanier, Chairperson

Attested to by:

[Signature]
Secretary, J. Joel Edwards
Board of Trustees

By the Flint River Regional Library System:

Natalie Marshall
Natalie Marshall, Executive Director

Attested to by:

Gertha Clarice Prater
Admin Assistant, FRRHS